

City of Rocky River
21012 Hilliard Blvd. Rocky River, OH 44116
Right of Way Utilities Permit application

Date: _____

- **Utilities: Telecommunications, gas, electric and cable ONLY.** Only a registered contractor may apply for the ROW Permit, and it must be present on the construction site.
- **Traffic Control Plan (TCP):** Required for work within the ROW.

► **CONTACT INFORMATION** *If ROW Contractor is same as the Applicant, enter contact information only once.*

ROW Contractor Name		Phone #	Applicant Name		Phone #
Address		City	Address		City
State	Zip	Email Address	State	Zip	Email Address

Date: _____ Project Manager: _____

► **EXACT LOCATION AND DESCRIPTION OF WORK**

Address/Intersection/Location: _____

Description of work to be performed:

Valuation: \$ _____ *For city infrastructure (e.g. asphalt & concrete) only. Do not include value of work on private property.*

Is this a City of Rocky River project? Yes No

If yes, list project manager and department: _____

Is there a PID number associated with the project? Yes # _____ NO _____

Requested date to begin the proposed construction, excavation or work activity: _____

Duration of proposed work: _____

Does the proposed work impact vehicle lanes, multi-use paths, sidewalks, bicycle lanes, transit facilities; involve flaggers or detours? Yes ___ No ___

Or occur on weekends or outside the hours of 7 a.m. – 9 p.m.? Yes No

► **OTHER DEPARTMENT APPROVAL**

For the removal of or disturbance to any tree in the public ROW, written approval from the City Forester must be obtained prior to submitting the ROW Permit. Please contact the Arborest at 440-331-0600.

Approved By:

Name: _____ Signature: _____ Date: _____

R.O.W. PERMIT QUANTITIES SHEET

Must be submitted with all R.O.W. Private Utilities Permit Applications.

▶ APPURTENANCES

Fill out the **number of appurtenances** being installed in the R.O.W.

Service Line(s):

- Phone _____ ea.
- Gas _____ ea.
- Electric _____ ea.
- Cable _____ ea.

Vault(s): _____ ea.

Manhole(s): _____ ea.

Pedestal(s): _____ ea.

Pull Box(es): _____ ea.

Transformer(s): _____ ea.

Hand Hole/Box(es): _____ ea.

Cabinet(s) _____ ea.

Pole(s):

- Wood _____ ea.
- Metal _____ ea.
- Other _____ ea.

▶ MAINS

Fill out only if installing or repairing a main.

Trenching:

- Phone Main _____ linear ft.
- Gas Main _____ linear ft.
- Electric Main _____ linear ft.
- Cable Main _____ linear ft.
- Other _____ linear ft.

Boring:

- Phone Main _____ linear ft.
- Gas Main _____ linear ft.
- Electric Main _____ linear ft.
- Cable Main _____ linear ft.
- Other _____ linear ft.

▶ PAVEMENT

Square footage of pavement in the R.O.W. that will be removed/replaced.

Check all that apply:

Street

- Concrete _____ sq. ft.
- Asphalt _____ sq. ft.

Alley

- Concrete _____ sq. ft.
- Asphalt _____ sq. ft.

Easement

- Concrete _____ sq. ft.
- Asphalt _____ sq. ft.

▶ CONCRETE

Linear footage of concrete being removed/replaced in the R.O.W.

- Curb & Gutter: _____ linear ft.
- Curbwalk: _____ linear ft.
- Sidewalk: _____ linear ft.
- Crosspan/Drive Pan: _____ linear ft.

▶ TEMPORARY CONSTRUCTION EQUIPMENT

or materials to be located in or impacting the R.O.W..

Check all that apply:

- Traffic Control Setup

Duration (days/weeks/months): _____

- Other

Duration (days/weeks/months): _____

▶ BEFORE YOU SUBMIT THIS FORM:

Please verify the following are attached and submitted with this ROW Permit Application for review:

- Construction Drawings (or Site Plans) showing the location, type of work and easements
- Traffic/Pedestrian Control drawn by a certified Traffic Control Supervisor

Continued on next page

R.O.W. PERMIT QUANTITIES SHEET (CONTINUED)

Must be submitted with all R.O.W. Private Utilities Permit Applications.

- State Highway Utility Permit (where applicable)
- State Highway Access Permit (where applicable)
- Building Permit (where applicable)
- Railroad, Ditch Company Permission (where applicable)
- Floodplain Development Permit (where applicable)
- ROW/Easement Dedication (where applicable)
- Water/Sewer Permit (where applicable)
- Landscaping Plan (where applicable)
- Wetland Permit (where applicable)

**** Note that the City of Rocky River may require additional plans, permits or documentation as a condition of any ROW permit.**

► Applicant agrees to perform all work in accordance with City of Rocky River Regulations, Design and Construction Standards. The contractor accepts full responsibility for damage done to the City Right-of-Way (which may include, but not be limited to, damage to the street pavements, public landscaping, sidewalks, curb and gutter, and utilities) and further understands and acknowledges that he/she will be held financially liable for all required repair work.

I, the undersigned, declare under penalty of perjury and any other applicable State or Federal Laws, that all information provided on this form and any submitted attachments is to the best of my knowledge true, accurate and complete.

Applicant's Signature: _____ **Date:** _____

DO NOT WRITE BELOW THIS LINE

	DEPOSITS	FEES	Date Paid: ____/____/____
PERMIT	\$ _____	\$ _____	Permit Number: _____
CURB CROSSING:	\$ _____	\$ _____	
STREET CLEANING:	\$ _____	\$ _____	Additional Reviews
CURB CUT:	\$ _____	\$ _____	-----
OTHER:	\$ _____	\$ _____	DATE FEES
			Planning Commision: ____/____/____ \$ _____
			Design Board: ____/____/____ \$ _____
SUB-TOTALS:	\$ _____	\$ _____	
TOTAL:	\$ _____	\$ _____	